

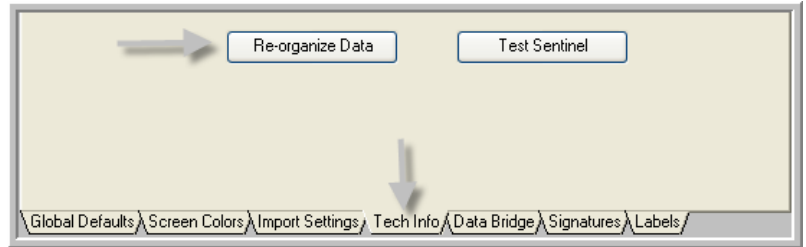


# QA Studio

## QA Studio Maintenance

Maintenance on the QA Studio data base can be run annually or sooner if requested by QA Studio Support. Below are the steps to maintain your data base in optimal condition. It is highly recommended to perform a back up on your data base before you proceed and all users will need to exit out of the program.

1. QA Studio Main Program: In the QA Studio Main Menu > Open Defaults Window > Tech Info tab. Click Re-organize Data.



The QA Studio password box will pop up. Enter the QA Studio password and click OK. A box will pop up letting you know the data base should be backed up first. If you wish to proceed; click YES.

Reorganization is the process by which the data structures held in the data file is brought into line with the file class definitions. – *From Omnis Data Base Manual.*

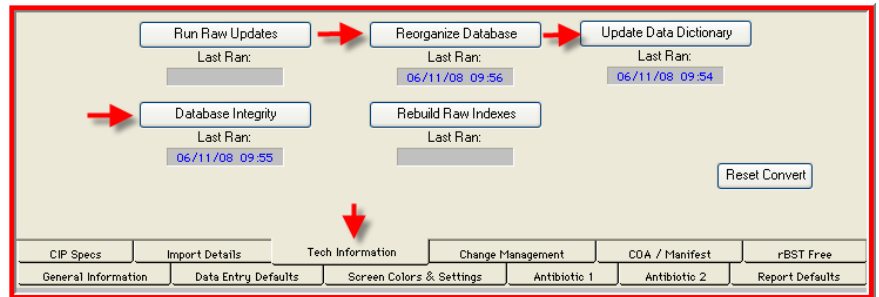
2. Raw Program:

Go to Raw Program Menu > Raw Defaults > Tech Info tab.

Perform the maintenance in the following order:

1. Click “Update Dictionary”
2. Click “Database Integrity”
3. Click “Reorganize Database”

As with the QA Studio main program as described above; the QA Studio password box will pop up as will a reminder to back up the data.



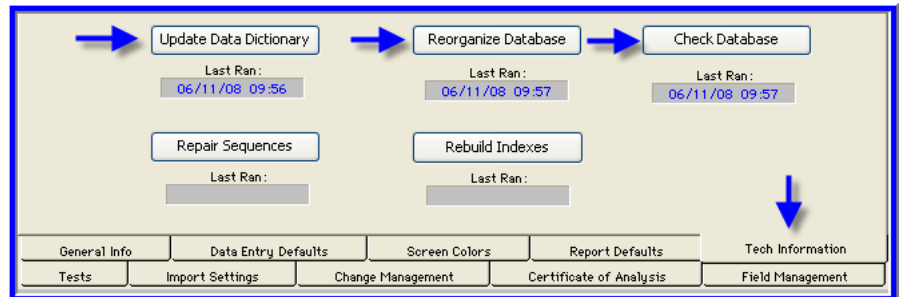
3. Fluid Program: (If you have this program)

Go to Fluid Program Menu > Fluid Defaults > Tech Info tab.

Perform the maintenance in the following order:

4. Click “Update Dictionary”
5. Click “Check Database”
6. Click “Reorganize Database”

As with the QA Studio main program as described above; the QA Studio password box will pop up as will a reminder to back up the data.



A.A Schermerhorn 12-3-08  
Supersedes: None



# QA Studio

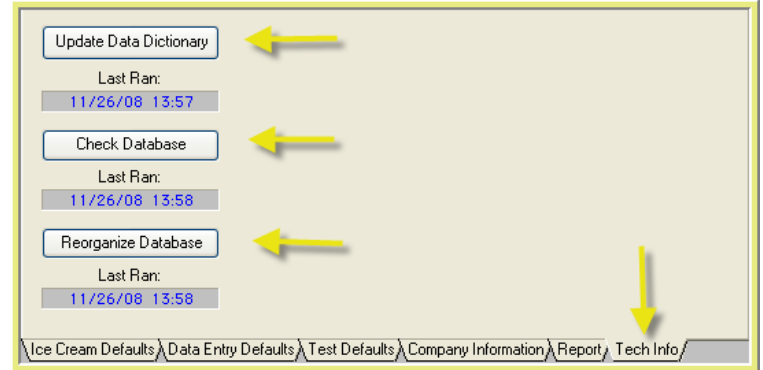
## 3. Ice Cream Program: (If you have this program)

Go to Ice Cream Program Menu > Ice Cream Defaults > Tech Info tab.

Perform the maintenance in the following order:

7. Click “Update Dictionary”
8. Click “Check Database”
9. Click “Reorganize Database”

As with the QA Studio main program as described above; the QA Studio password box will pop up as will a reminder to back up the data.



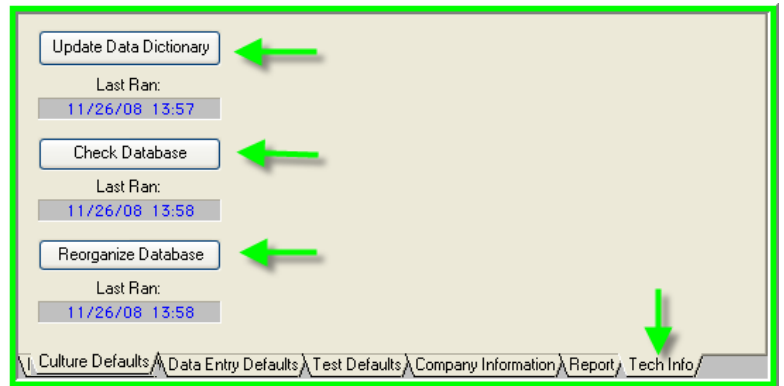
## 4. Culture Program: (If you have this program)

Go to Culture Program Menu > Culture Defaults > Tech Info tab.

Perform the maintenance in the following order:

10. Click “Update Dictionary”
11. Click “Check Database”
12. Click “Reorganize Database”

As with the QA Studio main program as described above; the QA Studio password box will pop up as will a reminder to back up the data.



QA Studio program generally takes little maintenance. It is recommended to perform these maintenance steps to keep your QA Studio data base program running at an optimal performance.