

Implementing SQF 2000 Systems

(Certified Practitioner Course)

This course will provide participants with an understanding of the SQF System requirements, the SQF Code as well as knowledge and practical experiences in applying SQF Program principles.



**November 4 – 5, 2009
Birmingham, AL**

Presented by:



Randolph Associates, Inc.
www.raiconsult.com
800-649-0325

COURSE DESCRIPTION:

This is a 2 day course that will give participants an understanding of the SQF Code(s) and the requirements to implement and maintain SQF Systems. Registered SQF trainers will guide you through the SQF Program through a combination of lectures and practical exercises. Each class is limited to a maximum of 20 participants to assure that each student receives individual attention. Participants will be prepared to take the official Implementing SQF Systems Exam online examination. Upon completion of the course Certificates of Attendance will be issued to all participants.

WHO SHOULD ATTEND:

- Designed for those seeking to gain in-depth knowledge of the SQF Program.
- Managers and Personnel responsible or involved in SQF 2000 implementation.

SUGGESTED COURSE PREREQUISITE:

It is recommended that students have an understanding of HACCP and its application in a food processing or distribution setting prior to taking this course.

COURSE OUTLINE

Day 1

- IM-1 Introduction & Overview of the Course
- IM-2 About Quality, Customers and the Cost of Quality
- IM-3 The SQF Codes
- IM-4 The SQF 1000 / 2000 Code
- IM-5 SQF 1000 / 2000 Code - Property Location, Building/Plant & Equipment Design and Construction

Day 2

- IM-6 SQF 1000/ 2000 Code - Pre-requisite Programs
- IM-7 The SQF 1000 / 2000 Food Safety Plan
- IM-8 The SQF 1000 / 2000 Food Quality Plan
- IM-9 Implementing and Maintaining Your SQF System
- IM-10 Auditing an SQF System - an Overview

PROGRAM SCHEDULE:

The class will start at 8:00 a.m. on Wednesday, November 4th and will conclude at 5:00 p.m. on Thursday, November 5th. Please note attendance at all sessions is required to receive a Certificate of Attendance, so please schedule travel arrangements accordingly.

HOTEL INFORMATION:

We have reserved a block of rooms at the SpringHill Suites Marriott until **October 23, 2009**. Room reservations should be made directly with the hotel. Please advise the hotel that you will be attending the **Randolph Associates, Inc. course** to receive the special discount room rate.

**Springhill Suites Marriot
3950 Colonnade Parkway
Birmingham, AL 35243**

Rate: \$99.00 single/ double

Reservations: 888-287-9400 or 205-969-8099

www.springhillbirmingham.com

REGISTRATION:

Registration fee is \$595 and will cover all course materials and lunches. For participants that wish to take the on-line certification exam, a separate \$50 fee payable to SQF is required. Instructions for taking the exam will be discussed during the course.

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(ADVANCED REGISTRATION REQUIRED)

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ FAX: _____

CONTACT PERSON: _____ CONTACT EMAIL: _____

Participants:

First Name	Last Name	E-mail Address

Registration:

	Fee	No.	Total
COURSE Registration:	\$595	X 1	= _____

Total Registration Fees: _____

Payment Information:

Make checks payable in US funds to Randolph Associates, Inc.

Payment Enclosed Bill my company (PO#: _____)

Credit Card

Please charge my: Mastercard Visa Am-Ex Discover

□□□□ □□□□ □□□□ □□□□ Exp: □□ / □□

Security (CID) Code*: □□□□

Signature of Cardholder*: _____ Name (Print): _____

Billing Address of Cardholder: _____

**Required to protect against fraud.*

RETURN TO: Randolph Associates, Inc. Ph: (205) 595-6455
Attn: SQF Course Registration Direct Fax: (888) 874-0587
3820 3rd Avenue South, Suite 100 E-mail: kristy.clark@raiconsult.com
Birmingham, AL 35222

Cancellation Policy:

A full refund will be made if cancellations are received five (5) days prior to the start of the seminar. Attendees canceling later than five (5) days prior to the start of the seminar will be subject to a \$100 service fee. Substitutions will be permitted at any time.